

Greensborough Hockey Club Inc.

ABN 11 869 083 688

Plenty Park,
Memorial Drive, Plenty 3090

PO Box 688,

website: www.greenhc.com.au



email: secretary.greensboroughhockey@gmail.com

Minutes of 56th Annual General Meeting 7 December 2016

Attendees:

Belinda Ackerley, Fiona Bathie, Ashley Bingle, Naomie Brasier, Carol Brewster, Tyler Cowley, Tim Cross, Tom Crowley, Tegan de Man, James Dunell, Sam Fraser, Casey Hammond, Robert Kennedy, Paul Kennedy, Lucy Kutolli, Sarah Kutrolli, Georgia Logan, Daniel, Mirecki, Michael Mirecki, Steph Mirecki, Erika Newbegin, Georgia Newbegin, Erin O'Connell, Greg Pickford, Greg Purser, Jarryd Purser, Lachlan Purser, Colin Riordan, Hendrik Six, Matthew Trounce, Tom Woodman, Amy Young, Stuart Young, Robert Zull

Apologies: Bob Crowley, Yvette Consolino, Carlie Day, Murray Guy, Brett Kennedy, Deb Purser, Matthew Rees

Proxy Nominations: Were received (by the Secretary) from Yvette Consolino, Murray Guy & Matthew Rees

1. Meeting Opened

The meeting was opened by Matthew Trounce at 7.30pm who thanked members for their attendance.

Matthew advised that the agenda for the meeting would be:

- Review & acceptance of minutes from the 2014 AGM,
- Presentation of 2016 Annual Report & Financial Statements
- Election of Committee members for 2017
- Nominations for Life Membership
- General Business
 - Proposed Fees & payment structure for 2017
 - Progress report regarding resurfacing of GRN-1
 - Review of the Annual members levy to fund ground resurfacing

Matthew informed the meeting that whilst no items for inclusion in General Business had been received, there would be time at the end of the meeting for general discussion if required.

2. Minutes of the Previous AGM

The minutes were tabled for discussion & it was moved that the minutes of the 2015 AGM be accepted.

Moved – Amy Heritage

Seconded – Belinda Day

Carried

3. Annual Report

Matthew thanked Greg Purser for co-ordinating preparation of the 56th Annual Report & publishing on the website prior to the meeting for members to review.

He also acknowledged:

- The Women's PL team for playing in consecutive Grand Finals in Greg Pickford first two years as coach
- The Masters Men 50 & women 35 who both won Premierships
- Stuart Young and his sub-committee for establishing the NDHL Summer competition. To date they have 120 x players competing for 8 x local teams, Diamond Creek, Eltham, Laurimar, South Morang, St Helena, Plenty, Watsonia & Whittlesea. It is hoped the competition will grow and possibly expand into the winter season
- The work done by Erika Newbegin / Ken Parkin with the Schools visitation program
- Robert Kennedy who stepped in when Adam Mirecki resigned as Treasurer to help the club through a difficult financial period
- Bob Crowley for his work with Nillumbik to deliver the ground resurfacing project

As there were no requests for amendments to the report it was moved that the Annual report be accepted by the meeting.

Moved – James Dunell

Seconded – Stuart Young

Carried

4. Treasurers Report:

At the time of the AGM, the financial statements were still being audited and rather than postpone the AGM, it was agreed the financial statements would be emailed to all members present at the AGM and the Committee would respond to all questions in line with the following timeframe:

- 12/12/16 – Distribute Financial Statements
- 19/12/16 - Receive questions from members
- 24/12/16 - Notify members of Q & A's
- 28/12/16 - Send proposal to accept the Finance report
- 30/12/16 - Receive member's responses (Yes / No)
- 31/12/16 - Notify members of the vote outcome

The following is a list of the questions received and answers provided regarding the 2016 Financial Statements:

1. Can you tell us the expected principal and monthly repayments from the new loan?
 - We are unable to confirm the actual amount as Nillumbik & Tiger Turf have not yet confirmed the final project cost
 - However, the monthly repayment on the maximum amount (\$530k) is \$3,307 starting in Jan-2017
 - In comparison the loan repayments on the old loans were \$1,226 (2016) & \$1,020 (2015)
2. Can you provide a summary of the financial results from events hosted on behalf of Hockey Victoria?
 - Income of \$23,800 was received from running events for Hockey Victoria (eg) Zone Challenge, Junior Country Championship, VL Mid-week round & Pennant Grand Finals
 - These events generated \$15,800 in profit after deducting costs
3. What is the breakdown of the stock on hand for the items uniforms, supporter wear & hockey shop?
 - This year we changed accounting packages (MYOB to Xero) to benefit from enhanced functionality but we experienced some translation issues
 - This resulted in the Stock on Hand balances (Hockey Shop \$3,025 & Uniform / Supporter Wear \$3,200) being estimates that have not been fully reconciled
 - The Finance & Risk Committee is addressing this & may require some adjustments to these amounts
4. Do you know if HV affiliation fees will increase and if yes, do you know by how much?
 - We have just paid the 2017 affiliation fees for 9 x Senior PL / Pennant teams & can confirm the costs have not increased

- We expect this will be the same for the remaining Metro, Masters & Junior affiliation fees
5. How do we know we correctly account for cash payments through the Canteen & Bar?
 - We've been tracking the Canteen / Bar P&L for the last 5-years & average \$2.20 of income per \$1.00 spent
 - This year we generated \$2.17 but did not increase prices which we may need to consider in 2017
 - However, we recognise this is an area of risk & the Finance & Risk Committee are planning to trial bar code scanning of Canteen / Bar sales in 2017
 6. What is the Clubroom Equip Purchases \$1,849 compared to \$548 in 2015?
 - Frame 2 x Australian Shirts (\$695), purchase of new Burra Marquee (\$830), 100 x chairs (\$215), Replacement Urn (\$109)
 7. What is the reduction in Equipment/Replacements from \$8,401 to \$128?
 - In 2015 we spent \$7,500 on the purchase of new goals to replace goals that were no longer fit for purpose
 - This year we had no significant purchases
 8. What was the Transport cost of \$929?
 - This is airfare costs for Rachael Lynch to play in the Women's PL Grand Final
 - The \$696 for 2015 was for Glenn Simpson to play in the Men's PL Grand Final
 9. What is the Social Fund Raising Expense of \$175?
 - Club costs not recovered by income from Pink Day Fund Raiser
 10. Why are some Team Reports showing as pending?
 - The Coach, Captain or Manager of all teams are required to submit a team report. However, despite the efforts of Hockey Operations committee, to get these submitted there are always a couple of teams that miss the deadline
 - The Committee will not be chasing up the missing reports but will include them in the clubs copy of the annual report if received

The following proposal was put to the meeting, That the Financial Statements and Annual Report are accepted as a true & accurate reflection of the club's activities for 2016.

Moved – James Dunell

Seconded - Stuart Young

Carried

5. Election of Committee Members:

Matthew expressed his appreciation for all the work undertaken by the Committee & Sub-Committee members during the year. He also expressed the need for more members to consider nominating for Committee & Sub-Committee positions to spread the load & help get more things done.

Six nomination were received prior to the meeting from Matthew Trounce (President), Greg Purser (Secretary), Tegan de Man, Belinda Day, Amy Young & Stuart Young (Committee Members).

As there were only six nominations and single nominations for President & Secretary, a vote was not required and the nominees were duly appointed. As this left three vacant positions including Vice President and Treasurer, Matthew called for any nominations from the members present.

As none were forthcoming it was agreed the first action of the new Committee was to identify members to fill the vacancies on the Committee as soon as possible.

6. Nomination for Life Membership:

There were no nominations received for Life Membership

7. General Business:

7.1 Proposed Fees & Payment Structure for 2016:

- o That the fees for 2017 remain the same as 2016
 - o That the fees are payable as follows:
 - 50% by Round 1
 - 50% by Round 9
 - o Un-financial players will be ineligible for selection
- Moved – Robert Kennedy Seconded – Stuart Young Carried - All

7.2 Progress Report Regarding Resurfacing of GRN-2:

- o Bob reported that the resurfacing is completed and the ground can be used although official handover will not occur until the new year
- o The cost of the work has required the club to only draw down \$490k of approved loan.

7.3 Review of the Annual Levy on Members to Fund a Ground Replacement Fund:

The levy will remain in place for 2017 at the same amount (\$50 per Senior members & \$20 per Junior Member), with all funds to be set aside as part of the Ground Resurfacing fund.
The annual levy will be reviewed again at the 2017 AGM

The meeting was closed at 8.35pm